

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

TJA

Contractor	<u>San Francisco Public Health Foundation</u>	Division/Section	<u>PHD Environmental Health</u>
		Exec. Administrator	<u>Tomas Aragon, MD, MPH</u>
Address	<u>375 Laguna Honda Blvd. B 303</u>	DPH Administrator	<u>Richard Lee, MPH, CIH, REHS</u>
	<u>San Francisco, CA 94116</u>	Program Manager	<u>Cyndy Comerford</u> Phone <u>252-3989</u>
Contact	<u>Penny Eardley, ED</u>	Contract Analyst	<u>Irene Carmona</u> Phone <u>554-2652</u>

Request for approval of a new contract with the San Francisco Public Health Foundation, funded by the Centers for Disease Control and Prevention (CDC) in the amount of \$437,220, which includes a 12% contingency, to provide fiscal management and program support of the BRACE: Empowering San Francisco Communities to Address Climate Change, for the period of September 1, 2013 through August 31, 2016 (3 year Federal Grant).

☐ Sole Owner
 ☒ Non-Profit
 ☐ DBE
 ☒ RFQ- Number: 22-2013
 Date: 05/22/13
☒ New
☐ Renewal
☐ Mod
☐ Sole Source - Approval Date: _____

Number of years DPH has been doing business with this organization: New

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	<u>(new)</u>	<u>09/1/13-08/31/16</u>	
Funding Sources:			
Federal CDC Grant (09/01/13-08/31/14)		\$89,650	\$89,650
Federal CDC Grant (09/01/14-08/31/15)		\$147,226	\$147,226
Federal CDC Grant (09/01/15-08/31/16)		\$153,499	\$153,499
12% Contingency		\$46,845	\$46,845
TOTAL PROGRAM		\$437,220	\$437,220
Contract FTE		1 FTE	

PROPOSED:

<u>Mode(s) of Service & Unit of Service Definition</u>	<u>No. Of Clients</u>	<u>Number Of Units</u>	<u>Unit Cost</u>
	<u>Duplicated</u>		
	<u>Unduplicated</u>		
UOS Term – 9/01/13-08/31/14			
BRACE Capacity Building (1 UOS = 1 month)		12	\$7,471
UOS Term – 9/01/14-08/31/15			
BRACE Capacity Building (1 UOS = 1 month)		12	\$12,269
UOS Term – 9/01/14-08/31/15			
BRACE Capacity Building (1 UOS = 1 month)		12	\$12,792

Explanation of Service Change and Variances:

Under this contract, San Francisco Public Health Foundation, in collaboration with the SFPDPH Environmental Health Division, will provide fiscal management and program support to the BRACE project. The BRACE: Empowering San Francisco Communities to Address Climate Change will address the public health consequences of climate change and its implications on human health.

This project is supported by a three year Federal Centers for Disease Control and Prevention Grant for the period of September 1, 2013 through August 31, 2016. Funds will support an assessment of climate trends, define burden, develop specific intervention methods, and evaluate effects of change for at risk populations with in San Francisco.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required.

San Francisco Public Health Foundation will work primarily with the SFPDPH Program Liaison responsible for BRACE Project, but will also interface with other Department members throughout the course of the project as appropriate. The SFPDPH Program Liaison will be responsible for assessing and tracking all information related to the accomplishment of each phase of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Listing of Board of Directors and Executive Director:

Penny Eardley, ED	Rachel Golidk, Vice President
Tim Mc Dowell	Coleen Chawla
Richard Bae	Robyn Frye
Josh Greenblatt	Mary Ann Jones Ph.D.
Sonia Melara	Amanda Schmutzler
Gayle Uchida	

Recommendations:

The Department recommends approval of this contract.

